



National School of Drama

(An autonomous institution under
Ministry of Culture, Govt. of India)

New Delhi-110001

Applications are invited for the position of Consultants from retired officers at the level of Deputy Secretary / Under Secretary preferably from a Central Government Ministry/Department/Autonomous Body on contract basis having following essential qualifications and experience:-

A. Consultants (Administration & Accounts / Finance)

1. Graduate in any discipline.
2. Good knowledge of administrative / accounts & financial rules & regulations of the Govt. of India.
3. Experience of handling matters relating to Disciplinary Proceedings and Parliament Questions.
4. Experience of working in the field of arts & culture.
5. Knowledge of computer applications.

B. Technical Consultant (Civil & Electrical)

1. Degree or Diploma in Civil / Electrical Engineering.
2. Long experience of working as an Engineer in a Government Department / Public Sector Company of repute.
3. Experience of working in the field of arts & culture.
4. Knowledge of computer applications.

The contract will be initially for a period of six months which may be further extended as per need and performance and on a consolidated remuneration of Rs.25,000/- per month. In case of candidates having higher qualifications and long experience in the field, higher remuneration may be considered.

Interested persons may send their applications on plain paper giving complete bio-data accompanied by attested copies of certificates / testimonials along with experience certificate. The applications should reach the Registrar, National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi - 110 001 on or before 23rd January 2012.